

Memorandum of the Society

1. Name of the Society : **SPARSH EDUCATIONAL SOCIETY**
2. Location of the Society : Flat No.202, 2nd Floor, Swarna Palace, Road No.1,
10-2-180, West Marredpally, Secunderabad - 500 026.
3. Aims & Objectives
1. To provide Education, Vocational guidance, Training and Research Programmes;
 2. To promote professional, technical and vocational education;
 3. To endeavour in general, for the social, cultural and economic advancement of the under privileged members of the society;
 4. To direct, supervise and engage such institutions, which agree to conform to the objectives of the Society. In accordance with the terms of the society to be laid down, from time to time;
 5. To undertake research and/or projects on behalf of the Central Government, Governments of the states, Union Territories, Local Authorities, Public Undertakings and others on such grant, fee or remuneration fixed by the respective authorities or as may be specified by the Society as the case may be;
 6. To undertake rural and/or community Development Projects including adopting villages for social, economic and community Development;
 7. To co-operate, co-ordinate, collaborate, and carry on the objects of the Trust with other Trusts or Public Bodies, or institutions having similar objects or Governmental Authorities;
 8. Generally to do anything and everything to promote education and research in any discipline.
 9. To work with institutions and organizations around the globe to promote all types of educations through the web, centers or correspondence.

CERTIFICATES

1. "Certify that the Association is formed with no profit motive and no commercial activity is involved in its working".
2. "Certified that the office bearers are not paid from the funds of the Association".
3. "Certified that the Association would not engage in agitational activities to ventilate its grievances".
4. "Certified that all the office bearers Signatures are genuine".

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DOCUMENT NO II
RULES AND REGULATIONS

1. Name of the Society : SPARSH EDUCATIONAL SOCIETY

2. Location of the Society : Flat No.202, 2nd Floor, Swarna Palace, Road No.1,
10-2-180, West Marredpally, Secunderabad - 500 026.

3. Membership : Any member who is over 18 years of age and subscribes to the objects of the society and who is Founder-Member, Patron, Donor, Life Member, Annual member and whose admission into the society has been approved by Executive body shall be deemed to be member.

Category of Members and Admission Fee and the annual Subscription or monthly subscriptions.

(i) Founder members are members, who subscribe to this by declaration for forming and desiring to get this Society registered under Societies Registration Act 1350 Fasli.

Due to any reason whatsoever a vacancy is filled by the nomination the existing founder-member concerned in his life time, or in the event of demise or insanity of founder-member without the nomination of his successor by him, the vacancy shall be filled with the approval of any other founder-member of the direct heir or nearest of his direct heir when there is no direct heir.

(ii) Patron is one who is admitted and contributed a sum of rupees fifty thousands only, in one lump sum or in installments at the discretion of the executive body.

(iii) Donor is one who is admitted and donated a sum of rupees twenty five thousands only, in one lump sum or installments at the discretion of the executive body.

(iv) Life Member is one who is admitted and contributed Life Membership fees a sum of rupees ten thousands only, in one lump sum or in installments at the discretion of the executive body.

(v) Annual Member is one who is admitted and contributed annual membership fees a sum of rupees Twenty five thousand only. Annual members who default to pay annual membership fees for two years before the Annual General body meeting shall automatically cease to be an annual member.

4. General Body

(a) All the Founder members, Patrons, Life members, Donors and Annual members shall constitute the General Body.

(b) The General Body shall meet once in a year and the meetings shall be conducted within three months from the close of the Financial Year.

Functions :

(i) The following are the functions in addition to exercise of general control and management of the Society to ensure in attainment of the aims and objects of the Society. -

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(iv) A member filling interim vacancy shall vacate his seat when the unexpired period of the interim vacancy ends.

(v) The executive body shall elect at the commencement of each term from among its members President, Vice President, Secretary/Correspondent, Joint Secretary and Treasurer from the founder members, patrons and donors of the society.

(vi) Each office bearer shall hold the office till the completion of a term of the Executive body unless he resigns and his resignation is accepted by the Executive body or he is removed from his office by the Executive body before the expiry of a particular term.

6. Functions of the Executive Committee and other office Bearers.

1. President: He/she presides over all the meetings of both the General Body and the Executive body and be empowered to cast his vote. In case decision of the Executive body/General body is undecided after the votes are cast, he shall cast a further casting vote to decide the issue one way or the other.

2. Vice President : He/She shall assist the President in discharging his functions. In the absence of the President he will perform the duty of the President as entrusted by the President.

3. Secretary/Correspondent : He/she is the Chief Executive Officer of the Society and Custodian of all records relating to the Society. He shall correspond on behalf of the Society in all matters pertaining to it. He has to take on record all the minutes of the Society meetings. (General Body/Executive body). He shall be responsible to convene the meetings of both the bodies with the permission of the President. He will guide the Treasurer in preparing the budget and expenditure statement in order to put it before the Executive Committee and the General body for approval.

4. Joint Secretary : He/she has to do the work as entrusted by the Executive body. He has to assist the Secretary/Correspondent in discharging his duties. In the absence of the Secretary/Correspondent he will perform the duties of the Secretary/Correspondent.

5. Treasurer: He/she will be responsible for all the financial transactions relating to the society and shall maintain proper books of accounts along with vouchers. He shall prepare the budget and such other statements as are required in respect of financial matters of the Society from time to time under the guidance of the Joint Secretary. He will be responsible to prepare the accounts of the Society jointly with the Joint Secretary.

6. Office Bearers : The other office bearers of the Executive body will be responsible to initiate and supervise the activities of the Society individually severally as per the decision of the Executive body.

7. Executive body shall meet at least once in three months.

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8. The quorum for the Executive body meeting shall be TWO. In the case of lack of quorum, the meeting shall be adjourned to the next day at the same time and place for transacting its business.

9. When there is any matter of an urgent nature to be decided by the Executive Body, the Secretary/Correspondent may with the permission of the President, obtain a decision of such matter by circulation of resolution which shall be recorded at the first meeting of the Executive Body thereafter. Should there be any difference of opinion on the matter under consideration, it shall be decided at a meeting of the Executive body.

10. **Interpretation:** The interpretation of the Executive Body shall be final in respect of all the provisions of the Memorandum and Rules and Regulations of the rules made there under and the resolution passed by the Executive Body from time to time.

Books of Accounts shall be maintained for every year and shall be closed at the end of each Financial Year and subjected to the Audit by a Chartered Accountant appointed by the General body.

The Society shall open Bank Accounts with any Commercial Bank and the same shall be operated by the Secretary/Correspondent or Treasurer. The Executive body may decide upon the members authorized to operate the bank account(s) from time to time.

The Society is authorized to mobilize funds as membership fees from members, patrons, donations, grants, funds from Public Institutions, Government and others and shall be spent only for the achievement of the aims and objects of the Society. No portion of the funds thereof shall be paid directly or indirectly to any member against the aims and objects given in the association.

Amendments/alterations and additions to the existing rules and regulations shall be made only with the prior approval of Commissioner of Income Tax and with the 2/3rd majority of the members of Annual General Body of specially convened General Body Meeting and confirmed by 2/3rd of the members present at a second special meeting.

In case of dissolution or winding up of the Society the property and funds of the Society shall be transferred to the Institution having similar aims and objects and registered with the Commissioner of Income Tax.

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7. Audit & Accounts

3. Bank Accounts


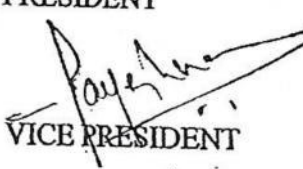
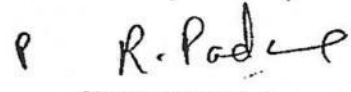


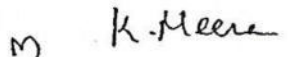
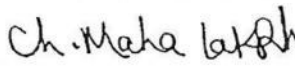
9. Funds

10. Amendments

11. Winding Up

SPARSH EDUCATIONAL SOCIETY (Regn. No.815/2004)

NEW BODY NAMES

S.No.	BODY NAMES	SIGNATURE
1.	E DURGA PRASAD	 PRESIDENT
2.	JAYESH NAIR	 VICE PRESIDENT
3.	R PADMA IYER	 SECRETARY & CORRESPONDENT
4.	R GAYATRI	 J SECRETARY
5.	SWAROOPA K	 TREASURER
6.	K MEERA	 EXECUTIVE MEMBER
7.	MAHALAKSHMI CH.	 EXECUTIVE MEMBER





SPARSH EDUCATIONAL SOCIETY (Regn.No.815/2004)

ADDRESS

Flat No.202, 2nd Floor,
Swarna Palace, Road No.1
10 - 2 - 180, West Marredpally,
Secunderabad - 500 026.

x R. Padmal

Secretary

R. Padmal

